## **NEED A WORK PERMIT?**

To obtain a work permit you must first be hired by an employer.

Therefore you need to:

Work on your resume and cover letter

Job Search and apply for jobs

Get a job offer and be hired by an employer

There are **two ways** to get a **work permit**:

Online: www.sausd.us

or

**In-person**: Higher Education Center



SCAN ME

## HOW TO GET TO AN ONLINE WORK PERMIT APPLICATION:

1. Go to the district website: www.sausd.us

Requirement:

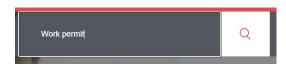
GPA of 2.0

or higher

2. Click on the **"search website"** button. (located on the upper right-hand corner)



3. Type in **"work permit"** and press enter.



4. Click on the first link in your search result. The link should be named "Work Permits / Work Permits".



- 5. Follow directions and fill out the online work permit application.
- 6. After filling out the application, you need to print it out and get parent and employer signatures.
- 7. Student must turn in the work permit to the Higher Ed Center. It will take 24 48 hours to process.

## **ANY QUESTIONS? PLEASE CONTACT:**

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